

# **IBTF ELECTION PROCESS POLICY & PROCEDURE:**



It is necessary to have information about nominees for the Board and Technical Sport Commission positions well in advance so that we can learn about the people who have been nominated, and communicate with them prior to the Annual General Meeting before any elections are held in order to learn their views and philosophy on the sport of baton twirling. It is important to learn about their backgrounds and ask any questions we might have about how they propose to advance the sport of baton twirling.

Nominees should also be given the opportunity to have a written profile placed on the IBTF website in advance of the elections, so that we may learn more about them. This is most helpful if a member country cannot be in attendance for the AGM and must vote virtually. Members should also have the opportunity to vote.

Once the nomination period is closed, it is proposed there are no further nominations permitted, including nominations from the floor. The practice of nominations from the floor prohibits the members from learning about the nominees prior to deciding their respective votes.

In the event there shall be exactly one person duly nominated for a position on the Board or Technical Sport Committees, for which election is required, and the nomination period has closed, then that person shall be acclaimed to that position, and no election shall be required for that position for that term.

If no one is nominated for a position, then nominations will reopened and an election schedule will be set at the Annual General meeting.

The Election Procedure pertains to all official positions:

Board Executive Positions, Technical Sport Commission, and Continental Commission officials.

1. The IBTF Board will select a Nominating Chairperson six months in advance of elections. Any member selected remains eligible for nomination.
2. The Nomination's Committee Chairperson will e-mail IBTF member federations a request for nominations for all Executive positions and Continental Commission positions 90 days in advance of the Annual General Meeting.

3. Eligibility of Candidates: refer to "Elected Officers: Composition and Eligibility Policies and Procedures"
4. Nominations must be received 60 days in advance of the meeting.
5. The Nomination's Committee Chairperson, who will then confirm the nominee's acceptance to stand for office.
6. The list of candidates nominated for each position will be sent to all eligible voters 30 days in advance of election date.
7. On the day of the meetings, the President will request that the Secretary read the roll call of eligible voters.
8. The Nomination's' Chairperson will submit and read the Nominations Report listing all candidates.
9. The Nominations' Chairperson will review the rules of election:
  - a. Candidate requires absolute majority of votes cast to win the election. Example: (18 Eligible votes would require 10 votes to win. Example 19 votes would require 10 votes to win.) Only eligible full member country delegates are eligible to vote. One vote per country.
  - b. If there are more than two candidates nominated for one position, the candidate receiving the lowest number of votes will be removed from the ballot after the first vote, unless one candidate receives a 50% plus one majority on the first vote.
  - c. Voting continues until one candidate receives 50% plus one.
  - d. An individual may be nominated for more than one office but must withdraw from further positions upon election.
  - e. No individual can occupy a position on one committee and let their name stand for a position on a different committee within the International Baton Twirling Federation. If they wish to do so, they must vacate the position they currently occupy.
  - f. A seconder is not required for nominations.
  - g. If the Nomination Committee's Chairperson is an eligible voter, he/she may exercise that right to vote.
  - h. In the event of a tie, the Nomination's Committee Chairperson does not have a second vote and the Board of Directors will continue to conduct a vote until a winner is declared.

## **BOARD ELECTION PROCEDURE:**

The Elections will take place at the Annual General Meeting in the following order:

1. The President of the Board of Directors will step down and ask the appropriate individual to conduct the elections
2. The Nomination's Committee Chairperson will read out the list of candidates. Elections will be held in the following order:

The following positions are elected by the General Assembly:

### **Board Executive Positions:**

1. President (Cycle 1)
2. Vice-President (Cycle 2)
3. Secretary (Cycle 1)
4. Treasurer (Cycle 2)
5. Member-at-Large (Cycle 1)
6. Member-at-Large (Cycle 2)
7. Member-at-Large (Cycle 2)
8. \*Technical Director (Cycle 1)
9. \*Judges Director (Cycle 2)
10. \*Coaches Director (Cycle 2)
11. \*Majorettes Director (Cycle 1)

Each Member Country Federation may cast a single vote.

\*Elected during Technical Sport Commission voting

### **Athletes Commission Board Representatives:**

12. Athlete Commission Chair - Female (Cycle 1)
13. Athlete Commission Chair – Male (Cycle 1)

Note: Athlete Commission Chairs will be appointed by IBTF Executive for the first time election.

Subsequent elections will be held online and each Member Country Federation may cast a single vote by their athlete representative.

## **Technical Sport Commission:**

1. Technical Director (Cycle 1)
2. Technical Vice Director(Cycle 2)
3. Judges Director (Cycle 2)
4. Judges Vice Director(Cycle 1)
5. Coaches Director (Cycle 2)
6. Coaches Vice Director(Cycle 1)
7. Majorettes Director (Cycle 1)
8. Majorettes Vice Director(Cycle 2)
9. Member-at-Large 1 (Cycle 1)
10. Member-at-Large 2 (Cycle 2)
11. Member-at-Large 3 (Cycle1)
12. Member-at-Large 4 (Cycle 2)
13. Member-at-Large 5 (Cycle 1)

Each Member Country Federation may cast a single vote.

## **Technical Sport Commission Voting Round Procedure:**

### **Technical Director and Technical Vice Director Positions:**

- To elect the nominated candidates for Technical Director and Technical Vice Chair.
- If there were additional candidates who were not elected as Technical Director or Technical Vice Director they will stand for one of the Member-at-Large positions in the Member-at-Large round of voting.

### **Judges Director and Judges Vice Director Positions:**

- To elect the nominated candidates for Judges Director and Judges Vice Chair.
- If there were additional candidates who were not elected as Judges Director or Judges Vice Director they will stand for one of the Member-at-Large positions in the Member-at-Large round of voting.

### **Coaches Director and Coaches Vice Director Positions:**

- To elect the nominated candidates for Coaches' Director and Coaches' Vice Chair.
- The highest number of votes determines the Coaches' Director position, the next highest number of votes determines the Coaches' Vice Director position.
- If there were additional candidates who were not elected to the Coaches Director or Vice Director position they will stand for one of the Member-at-Large positions in the Member-at-Large round of voting.

### **Majorettes Director and Majorettes Vice Director Positions:**

- To elect the nominated candidates for Majorettes Director and Majorettes Vice Chair.
- If there were additional candidates who were not elected to the Majorettes Director or Vice Director Positions they will stand for one of the Member-at-Large positions in the Member-at-Large round of voting.

### **Technical Sport Commission Member-at-Large Positions:**

- To elect the remaining five Member-At-Large positions:
- The highest number of votes determines the five Member-at-Large positions.

### **Continental Commission Officials:**

Positions must be country representatives on the Board, Technical and Judges Committees. Positions for each Continental Commission are:

1. Commission Chair
2. Commission Secretary
3. Technical Chair
4. Judges Chair.

Each Continental Commission Member Country may cast a single vote.

This procedure will take place for each active Continental Commission.

- 3.. Voting is done by Secret Ballot. Ballots will be handed out before voting takes place.
4. Ballots will be collected and counted. Board elections will be counted in front of the General Assembly.

5. Results will be written on a flip chart or chalk board:  
Number of votes needed to win equal -  
Number of ballots cast equal -  
Number of abstentions equal -  
Number of ballots spoiled equal -  
The results are:  
The winner:
6. Balloting will continue until all positions are filled
7. If there are no challenges the Nomination's Committee Chairperson will entertain a motion to destroy the ballots.
8. The newly elected Executive will take office upon completion of that year's International Championships.

## **Vacation of Office:**

### **Board Executive Officials:**

1. If a vacancy or vacancies occur(s) on the Board, the President/Chair shall have the power to name a replacement(s) to fill the position(s) vacated, with the approval of the Board Executive Officials. The appointed individual(s) shall serve only until the next Annual General Meeting of the Federation, at which time the position(s) shall be declared vacant for the unexpired term. An election shall be held at this time.
2. If the position of President becomes vacant during his/her term of office, the Vice President shall become Acting President and shall serve only until the next Annual General Meeting of the Federation, at which time the position shall be declared vacant for the unexpired term of the President. An election shall be held at this time.

### **Technical Sport Commission:**

1. If a vacancy or vacancies occur(s) on the Technical Sport Commission, the Technical Director shall have the power to name a replacement(s) to fill the position(s) vacated, with the approval of the National Technical, Judges and Coach Representatives. The appointed individual(s) shall serve only until the next Annual General Meeting of the Federation, at which time the position(s) shall be declared vacant for the unexpired term. An election shall be held at this time.
2. If the position of Technical Director, Judges Director, Coaches Director or Majorette Director becomes vacant during his/her term of office, the Vice Director shall become acting Director of that department and shall serve only until the next Annual General Meeting of the Federation, at which time the position shall be declared vacant for the unexpired term of the Director. An election shall be held at this time.

### **Continental Commission Officials:**

1. If a vacancy or vacancies occur(s) on a Continental Commission, the Commission Chair shall have the power to name a replacement(s) to fill the position(s) vacated, with the approval of the Continental Member Representatives.  
The appointed individual(s) shall serve only until the next Annual General Meeting of the Federation, at which time the position(s) shall be declared vacant for the unexpired term. An election shall be held at this time.
2. If the position of Commission Chair becomes vacant during his/her term of office, the Commission's Technical Chair shall become acting Director of that department and shall serve only until the next Annual General Meeting of the Federation, at which time the position shall be declared vacant for the unexpired term of the Commission Chair. An election shall be held at this time.